

Beenham Primary School, Full Governing Body meeting

Tuesday 28th April 2026 7-7:30pm

Held Virtually

Minutes

Present	• James Tobin (JT) - Chair of Governors, Finance Governor, IT link Governor • Sophie McBean (SM) – Headteacher • Bev Sharp (BS) – Staff Governor and SBM • Vicky Thirkell (VT) (Remote) – Vice Chair, Safeguarding Governor and link Governor for wellbeing • Georgina Gray (GG) - Co-Opted Governor • Jennifer Campbell – Parent and SEND Governor Governors at the meeting met the quorate
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Item no		
1	Apologies for Absence Tanya Galliara was absent	Chair
2	Declarations of Other Business None	Chair
3	Declaration of Interests None	Chair
4	Budget Approval BS provided some further slight budget variations to the FGB before the meeting. All of the FGB had read through these minor amendments, and had no questions regarding these. BS had taken the FGB through the details in the previous meeting, so the FGB were happy to approve the budget as stated.	All

	The FGB thanked BS again for preparing the budget, and being very thorough in the explanations in the FGB meetings.	
5	Select quote for EICR checks The same previous report was sent out to all suppliers, but only one quote provided contained the correct number of circuits that need to be checked, and this quote also had the lowest cost associated to it. ESOS already work at the school to calculate the energy efficiency at the school. ESOS Energy were selected by the FGB after providing the most accurate quote at the lowest cost.	All
6	External SIA support SM stated that previously the school had set aside £4000 for a school improvement advisor. The local authority had not provided any pricing for this year, and subsequently have said that they are reviewing all SLA's (buy back services), and they did not know when there would be an update. SM therefore researched independent advisors externally, and was referred to Barbara Hunter, a former WB teacher and current NPQH facilitator. SM enquired and her rates are reasonable for the school to utilize, with some prices much lower than WB. Barbara also offers a lot of services that the school can use. Barbara will come into school for a school review, and she also offers governor support. The FGB agreed that it would be an innovative idea for a governor support meeting with Barbara Hunter. The FGB offered dates to SM, and the meeting would be arranged shortly.	HT
7	Chair's notices/AOB SM mentioned that one of the teachers would be going on paternity leave shortly, and that a supply teacher would help cover this period. BS informed the FGB that post budget approval the school has received an additional £3000 funding from the SEN team for a child. BS has given a one year's notice to West Berks HR service due to the cost of the service and among other things are asking schools to issue ~~write~~ employee's contracts using a template. Previously, West Berks HR would produce the contract centrally for schools to then check and issue. The school is exploring Juniper HR as a more suitable option.	Chair

	BS explained that the school had a visit from the breakfast club co-ordinator. The deficit was explained and BS asked him to explain the free breakfast club option. This is currently going through parliament, but the government will start paying for each child to have a 30-minute breakfast club. The amount of funding potentially brought in may be able to offset an amount of the breakfast club deficit. The next meeting was confirmed for 12th May, 7pm on Teams.	
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Actions:

Action – BS to bring the Breakfast Club documentation to the next FGB and potentially bring the co-ordinator to a governor meeting to explain more about this.